



**AGM – RETURNS  
IN ACCORDANCE WITH  
CAWA Inc REGULATION A19**

**TO BE SUBMITTED WITHIN 30 DAYS OF THE AGM.**  
Secretaries please use this form when forwarding club returns to Dogs West.

**CLUB NAME:** .....

**AGM Date** .....

The following items are to be submitted:

- 1. **COPY OF AGM MINUTES & ATTENDANCE REGISTER** Enclosed
- 2. **PRESIDENT'S REPORT** Enclosed
- 3. **FINANCIAL STATEMENTS** Enclosed   
(Income & Expenditure, Balance Sheet)  
Note : Only Audited Financial Statements are to be presented at the AGM
- 4. **AUDITOR'S REPORT** Enclosed
- 5. **NUMBER OF FINANCIAL MEMBERS** Number
- 6. **EXECUTIVE COMMITTEE LIST**

President Name \_\_\_\_\_ CAWA No. \_\_\_\_\_

Vice President Name \_\_\_\_\_ CAWA No. \_\_\_\_\_  
(2 if applicable)

Name \_\_\_\_\_ CAWA No. \_\_\_\_\_

Secretary Name \_\_\_\_\_ CAWA No. \_\_\_\_\_

**Please advise contact details for correspondence and Dogswest website.**  
**\*\*Please note these will be the public contact details for the club.**

Address \_\_\_\_\_

Tel No \_\_\_\_\_ Email \_\_\_\_\_

Preferred method of contact Email/ Post (delete as applicable)  
Club Copy of Canine News Required YES/NO (delete as applicable)

Treasurer Name \_\_\_\_\_ CAWA No. \_\_\_\_\_

Email \_\_\_\_\_

Preferred method of contact Email/ Post (delete as applicable)

7. ATTACH **FULL** COMMITTEE MEMBERS LIST WITH:

Name	CAWA Membership No.	Enclosed	<input type="checkbox"/>
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8. Any amendments to your Club Constitution (Rules) and Domestic Regulations will require an application to Governing Council. Governing Council must approve amendments before they can come into effect. Applications to include clear Rationale, and supporting documentation i.e. Notice of meeting, Notice of Motion, proof of quorum ie attendance records and membership numbers.

**OFFICE USE ONLY**

Checked Date \_\_\_\_\_ Initial \_\_\_\_\_

Master Updated Date \_\_\_\_\_ Initial \_\_\_\_\_

Administrator Date \_\_\_\_\_ Initial \_\_\_\_\_